



State of Washington
Business Licensing Service
PO Box 9034
Olympia WA 98507-9034
1-800-451-7985

UBI

Owner name

Whitewater River Outfitter License Addendum

RCW 79A.60 WAC 308-312

This addendum form may only be submitted as an attachment to the Business License Application.

Please read the information on the reverse.

License fee: \$25

A Applicant information

The information requested in this section is required by RCW 79A.60.480 (2)(a). This information will be kept on file, but will not be released except as required by law. Give your own personal information regardless whether you are a sole proprietor or are applying as a principal of another type of business structure.

Applicant's name *First, middle, last*

Applicant's **residence** address (not a PO Box) *Street or route*

City	State	Zip code	Residence phone ()
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B Certifications

Your signature is required below, and certifies:

- You have enclosed with this application the proof of liability insurance required in RCW 79A.60.480 (2)(c), and that you will continuously maintain the liability insurance coverage for the time you are licensed. (The insurance requirements are listed on the reverse.)
- All employees, subcontractors, and/or independent contractors hired, or used by your business as guides meet, or will meet the requirements set by RCW 79A.60.430 (2) before conducting any passengers for hire on a section of river designated as whitewater. (The guide requirements are listed on the reverse.) RCW 79A.60.480 (2)(b)
- That at no time during the past twenty-four (24) months immediately before this application you or any business for which you were directly responsible has had a license, permit, or certificate to carry passengers for hire on a river revoked by another state or by an agency of the United States government due to a conviction for a violation of safety or insurance coverage requirements, as long as those requirements were not more strict than those within Washington State. RCW 79A.60.480 (2)(e)(i)
- That at no time during the past twenty-four (24) months immediately before this application you or any business for which you were directly responsible has been denied the right to apply for a license, permit, or certificate to carry passengers for hire on a river by another state. RCW 79A.60.480 (2)(e)(i)
- That all persons conducting whitewater river trips under the authority of your whitewater river outfitter license will have proof of the license and be able to show it to law enforcement officials at either the site where the vessels are put into the river or the site where the vessels are taken out of the river. WAC 308-312-100.

Signature of applicant

X

Title

Date

Proof of Liability Insurance

You must provide proof of liability insurance for your whitewater river outfitter business. The proof must:

1. Accurately identify the legal entity for the business as the insured party.
2. Provide a minimum coverage of \$300,000 per claim for occurrences.
3. Show that the coverage will be in effect for at least one year.
4. The proof of insurance must show that coverage includes all river guides and employees used by your business.
5. Name the State of Washington, Business Licensing Service, PO Box 9034 Olympia, WA 98507-9034 as the certificate holder to be notified of a cancellation or nonrenewal of the policy.

CERTIFICATE OF INSURANCE				DATE (MM/DD/YY)	
PRODUCER GENERIC INSURANCE ABC LANE ANYWHERE WA 98111-1111		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.			
INSURED 1 WWR ADVENTURES, INC DBA: WWR ADVENTURES 122 CENTRAL AVE ANYWHERE WA 98111		COMPANIES AFFORDING COVERAGE COMPANY A INSURANCE COMPANY COMPANY B			
COVERAGES <small>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENTS, TERMS OR CONDITIONS OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY Pertain. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.</small>					
CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EFFECTIVE DATE (MM/DD/YY)	LIMITS
	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS <input checked="" type="checkbox"/> OCCUR	T9901231233AAA	12/01/09 3	12/01/10 3	EACH OCCURRENCE \$ 300,000 FIRE DAMAGE (Any one fire) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS-COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY \$ EACH ACCIDENT \$ AGGREGATE \$
	EXCESS LIABILITY <input type="checkbox"/> UMBRELLA <input type="checkbox"/> OTHER THAN UMBRELLA				EACH OCCURRENCE \$ AGGREGATE \$
	OTHER				
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS All employees and guides are covered by this policy. 4					
CERTIFICATE HOLDER STATE OF WASHINGTON BUSINESS LICENSING SERVICE 5 PO BOX 9034 OLYMPIA WA 98507-9034			CANCELLATION <small>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.</small> AUTHORIZED REPRESENTATIVE		

Proof of Whitewater River Outfitter License in the Field

Persons conducting whitewater river trips must be able to show proof of operating under a valid outfitter license to law enforcement officials; WAC 308-312-100. The proof of license must be available at either the site where the vessels are put into the river or the site where the vessels are taken out of the river. A photocopy of the Business License showing "whitewater river outfitter" will be accepted as proof of having a license.

Whitewater River Guides

RCW 79A.60.430(1)(i) requires whitewater river outfitters to ensure that each vessel on a whitewater river trip is operated by a guide who meets the requirements set in RCW 79A.60.430(2) Those Requirements are:

1. Be at least 18 years of age.
2. Have successfully completed a lifesaving training course that meets the standards set by the State Parks and Recreation Commission for such training.
3. Have completed a guide training program on whitewater rivers that was conducted by a qualified guide instructor (see below for the qualification to be a guide instructor). The guide training program must have run for a minimum of 50 hours on a whitewater river and have covered the following:
 - Equipment preparation and boat rigging
 - Reading river characteristics including currents, eddies, rapids, and hazards
 - Methods of scouting and running rapids
 - River rescue techniques, including emergency procedures and equipment recovery
 - Communications with clients, including paddling and safety instruction
4. Have completed at least one trip on the entire section of a whitewater river before carrying passengers for hire in a vessel on that section of river.

Whitewater River Guide Instructors

The training program for whitewater river guides must be conducted by a qualified guide instructor. The qualification for an instructor are in RCW 79A.60.430(3): This person must have traveled at least 1,500 river miles, 750 of which must have been while acting as a guide.

RCW 79A.60.430(4) requires a person conducting guide training on whitewater rivers to issue proof of completion to any guide completing the training program if it is requested by the guide trainee.

Federal Regulation

You may also need to comply with federal Uninspected Passenger Vessel Licensing. Contact the Coast Guard (206) 220-7210.

Commercial outfitters must have a federal permit for trips in federally regulated areas. The state license is needed to receive a federal permit. Contact the U.S. Forest Service (360) 956-2400.